



THE ISLE OF GIGHA HERITAGE TRUST

EMPLOYMENT OR CONTRACTED OPPORTUNITY – ESTATE MAINTENANCE

The Isle of Gigha was purchased by the community in 2002, and the Isle of Gigha Heritage Trust was established to manage the assets of the island on behalf of the community.

The Trust is seeking a skilled tradesperson to carry out maintenance across the island which includes repairs and upgrades to residential, commercial and agricultural properties, and general ground and building estate maintenance.

The Trust are open to considering an employed post or contracting of services from a self-employed person or company.

The post is based on the Isle of Gigha, but the post holder will be expected to work all over the island, therefore a clean driving licence is essential to this post.

The post holder will be expected to work to their own initiative to ensure general maintenance of the island is carried out whilst responding to maintenance inspections and repairs. The post holder should build good working relationships with IGHT colleagues, tenants, and contractors.

The post is expected to be 35 hours on a permanent basis with the addition of on-call hours as required. Flexible working arrangements will be considered.

To apply, please submit a covering letter and CV. Applications should be made by Friday 14th August by email to office@gigha.org.uk

Job Title:	Maintenance Team
Date:	July 2026
Reports to:	Office Manager
Salary:	£30,000 - £40,000 negotiated based on experience and qualifications
Hours:	35 hours per week
Location:	Isle of Gigha
Job purpose: to deliver estate maintenance to the Isle of Gigha Heritage Trust grounds, tracks, housing, and buildings.	
Core Responsibilities: These are the core responsibilities for this role and is not an exhaustive list. The post holder will be required to undertake any other tasks as requested. • Undertaking general estate repairs to grounds, tracks, buildings, and other assets as and when required. • Respond to maintenance reports by carrying out investigations and making recommendations to the Trust. • Advise on materials and equipment required to fulfil the job and advise on necessary stock items to be held in the workshop. • Assuring the Trust workshop and vehicles are tidy and in full working order. • Weeding, grass cutting and strimming. • Clearance of drains and ditches and repairs to tracks. • Provide support in building and repairing of key paths, fences, and gates. • Contact and liaise with contractors for specific tasks as agreed. • Maintain a log of maintenance tasks and agree priorities with the Trust. • Assist with annual property surveys and log any property issues raised throughout the year. • Ensure all tasks are completed in a timely manner subject to available resources. • Assist the Achamore Gardens team and Countryside Ranger Service with relevant tasks. • Be responsible for ensuring that all personal protective equipment and clothing is worn and kept in a serviceable condition and to a good degree of cleanliness. • Completing risk assessments as required ahead of works being carried out. • Always complying with Health and Safety and GDPR legislation. • Support development of all policies and procedures related to this role, including health and safety. • Constructive and supportive interaction with all Trust employees and island residents.	

Person Specification: These are the skills, experience and qualifications required to undertake the role.	
Essential	Desirable
• Relevant experience or training achievements relating to the purpose of this job and key work areas. • Familiar with the safe operation of machinery and equipment. • Ability to work on their own initiative without day-to-day supervision. • Willingness to learn and be involved in a wide range of activities. • Understanding of working with a small community focused organisation. • Ability to solve problems and effect solutions within a small team environment. • Work to high standards of Health and Safety.	• Qualifications in relevant areas such as electrical, joinery, plumbing, construction/building works. • Other tickets in the construction industry such as chainsaw, machinery, fencing, drystone dyking. • Experience of driving a tractor and operating machinery. • Experience of fencing and drainage. • First Aid trained. • Experience of working with tenants and contractors.

• Have a positive attitude towards learning and training development. • Demonstrate a professional, positive, and personable manner. • Full clean UK driving licence.	
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